



VILLAGE MANAGER MAMARONECK, NEW YORK



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THE POSITION IN BRIEF

The Village of Mamaroneck, NY seeks a visionary and highly competent local government leader to serve as its next Village Manager. The Village desires professionals with a high regard for Council-Manager government and a reputation for diplomacy, decisiveness, and ethical leadership. Ideal candidates will possess experience managing emergency responses and the related short-term and long-term challenges they present. Additionally, candidates should demonstrate the requisite judgment, temperament, and management savvy to engage effectively with the Village Board of Trustees and citizens while cultivating a positive organizational climate.

THE COMMUNITY

The Village of Mamaroneck has a population of 21,151 in 6.7 square miles situated adjacent to Long Island Sound in southeastern New York State. It is located just north of New York City in Westchester County, the seventh most populous county in the state with a population exceeding one million. Mamaroneck is accessible by Interstate 95 and commuter rail and is served by Westchester County Airport (HPN) while New York LaGuardia Airport (LGA) is less than 15 miles from the Village. Known as "The Friendly Village," its excellent public schools, plentiful recreational opportunities, and small-town feel make the Village of Mamaroneck an attractive community in which to live, work, or raise a family.

The Village is unique in that it lies partially within the Town of Mamaroneck and the Town of Rye, on either side of the Mamaroneck River. It is primarily a residential community with several distinct neighborhoods that reflect the area's historical status as a summer retreat for wealthy New York City residents.



DEMOGRAPHICS & RELATED DATA

(Source: U.S. Census Bureau)

Median Age: 40

Median Household Income: \$121,672

Median Home Value: \$718,900

Race/Ethnicity White (non-Hispanic) 61.7%; Black/African American 4.3%; Asian 4.2%; Two or more races 7.9%; Hispanic/Latino 27.1%

Educational Attainment: 87.5% High school diploma

52.6% Bachelor's degree or higher

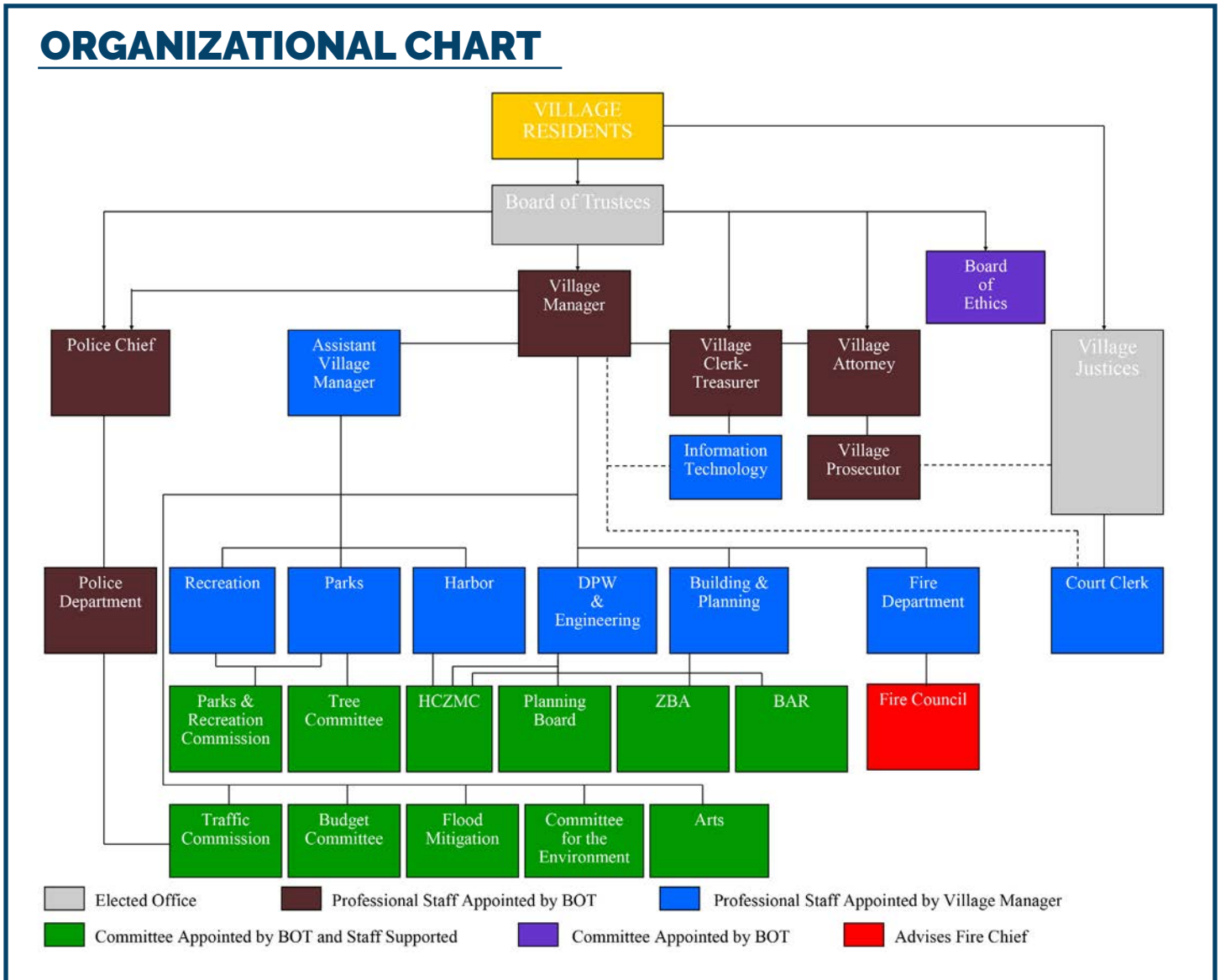
THE VILLAGE ORGANIZATION

The Village of Mamaroneck is a home rule municipality that operates under the Village Manager form of government (similar to the Council/Manager form of government) and is governed by New York Village Law as well as civil service rules.

The Village Board of Trustees is the Village's elected legislative body whose members are elected to concurrent two-year terms. Composed of the Mayor and four Trustees, the Board also serves as the Board of Police Commissioners. The Mayor appoints a Deputy Mayor from the Board to serve as Acting Mayor if necessary. The Board of Trustees appoints the Village Manager, Village Attorney, Village Prosecutor, Special Counsel to the Zoning Board, Village Clerk-Treasurer, and police officers.

As the chief executive, the Village Manager is responsible for the implementation of policies and programs approved by the Board of Trustees and provides executive and administrative leadership to the Village organization.

Mamaroneck has a Fiscal Year 2024-2025 total budget of \$48.5 million and 161 full-time equivalent (FTE) positions. The Village's services include police, fire, public works, building and planning, recreation, parks, and courts, among other functions, along with related boards, commissions, and committees. There are two collective bargaining units and a volunteer fire department.



PRIORITIES & KEY PROJECTS

The incoming Village Manager will be expected to assess and modernize the organization's structure and systems to ensure efficient and responsive service delivery and to make the Village an employer and community of choice. The myriad responsibilities under the purview of the Village Manager necessitate strong capabilities in prioritization, delegation, and accountability, as well as a commitment to 21st century management practices.

Mamaroneck's proximity to Long Island Sound makes it vulnerable to tropical storms and flooding, and severe weather and rising sea levels pose continual challenges for the Village's infrastructure. Therefore, the most urgent priority for the next Village Manager is to address flooding, which includes collaborating with the Army Corps of Engineers on its ongoing flood mitigation project, identifying funding for additional projects, and communicating consistently with the public.

Other key issues the next Village Manager should expect to address include: 1) identifying and gaining community support for housing affordability solutions; 2) addressing facility needs related to Village Hall and the police department; and 3) formalizing a capital program.





IDEAL CANDIDATE

Successful candidates will possess a collaborative leadership style and demonstrate the ability to build consensus and momentum around a shared vision for the Village. Additionally, they will demonstrate competence in identifying and cultivating talent, establishing high-performing teams, and leading change. Thorough knowledge of government budgeting principles and practices is required. In the absence of comprehensive knowledge of New York laws related to municipal administration and hiring, a commitment to quickly developing that expertise is required.

Preferred Qualifications: Master's degree from an accredited college or university in Public Administration, Public Policy, Business Administration, or a related discipline; five (5) years of local government experience; and three (3) years of experience in a senior administration/management role is highly preferred. Experience in a local government agency in New York State is highly preferred but not required.

Minimum Qualifications: Alternatively, a Bachelor's degree in Public Administration, Public Policy, Business Administration, or a related discipline; six (6) years of experience in a local government agency in New York State; and four (4) years of experience in a senior administration/management role is acceptable.

COMPENSATION & BENEFITS

The anticipated hiring range for this position is \$175,000-225,000 (negotiable dependent upon qualifications). Residency within the County of Westchester is required within six months of hire.

Benefits offered include health, dental, vision, life, deferred compensation, and enrollment in the New York State Local Retirement System.

HOW TO APPLY

Apply by June 28, 2024, at www.GovHRjobs.com to the attention of Dele Lowman, Senior Vice President, 630 Dundee Road, #225, Northbrook, IL 60062. Tel: (847) 380-3240.

